

CONSTITUTION OF THE NELSON SOCCER CLUB

By this statement the Nelson Soccer Club of Pinedale, California, is hereby established. The goals of this organization shall include the development of individual, group and community pride, to offer boys and girls the opportunity to learn and play organized soccer, and to promote, foster, and support physical fitness and the development of individual and group skills. In all of its actions, the Nelson Soccer Club shall act to promote the best interests of the team of players.

CONSTITUTIONAL STATEMENT

This organization shall be known as the Nelson Soccer Club (NSC), a nonprofit organization and individual members will not derive profit there from. No substantial part of the activities of this organization shall consist of carrying on propaganda, or otherwise attempting to intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office. The property of this organization is irrevocably dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private persons. Upon the dissolution or winding up of the organization, its assets remaining after payment, or provision for payment, of all debts and liabilities of this organization shall be distributed to a nonprofit fund, for charitable purposes and which has established its tax exempt status under 501 (c)(3) if the Internal Revenue Code.

I. Membership

- A. The General Membership shall be composed of team members, the Board of Directors, the team coaches and all other persons interested in the Nelson Soccer Club. No person participating in the competitive soccer program of another elementary school shall be a member of the Nelson Soccer Club without majority approval of the Board of Directors.
- B. The Board of Directors shall be the sole policy making body of this organization. There shall be at least officers on the Board of Directors. The Board of Directors shall be elected by majority vote of the adult members (19 years of age and older) of the General Membership as follows:
 1. A General Membership Meeting shall be called in January at which time persons may be nominated for and elected to the various Board positions.
 2. Such officers elected shall be installed in office on March 1 of the election year.
 3. The tenure of each Directorship shall be one year following installation to the office. An elected officer may not hold the same Board position two years in a row, with the exception of the Commissioner who may with re-election for a second term serve a maximum of two years.
 4. If there is no nomination for a Board position, the President of the new Board may appoint a person to that position after his installation, with the advice and consent of the new Board Members. Such appointment is not binding without acceptance.

II. Administrative Management

- A. The members of the Board of Directors acting together shall constitute the Administrative Management of the Club. They shall be deemed responsible to:
 - 1. Ensure the Club operates within the framework of the Preamble, Constitutional Statement and the By-Laws of this organization, and within the rules of the Clovis Junior Soccer League (CJSL) and the California Youth Soccer Association (CYSA).
 - 2. Raise funds to cover the expenses of the Club.
 - 3. Pay approved indebtedness of the Nelson Soccer Club under the provisions of the By-Laws of this organization, without adopting personal liability for such indebtedness.
 - 4. Requisition such supplies through the office of the Treasurer as may be required through for the conduct of Club business.
 - 5. Confirm or veto the selection of coaches.

III. Board of Directors

A. President

- 1. Preside over the General Membership Meeting and all other Club meetings.
- 2. Provide leadership, inspiration and direction for the Club during the term of office.
- 3. Responsible for the generally smooth operation of the Club.
- 4. Holds the remainder of the Board responsible for fulfilling their obligations to the offices they hold, without authority to remove such persons by unilateral action.
- 5. Responsible for implementing the means to attain the goals adopted by the General Membership of the Club.
- 6. Report of the activities of the office to the other board members as called for.
- 7. Represent NSC in affiliated organization meetings.

B. Vice President

- 1. Responsible for all Club publicity with the general populace.
- 2. Responsible for sponsor procurement and pre-procurement of replacement sponsors as such need arises.
- 3. Keep sponsors aware of Club activities, team schedules, newsletters, achievement and awards ceremonies, and other items of interest.
- 4. Obtain competitive bids for the purchase of awards and submit such bids for approval of the Board of Directors. Upon such approval, arranges for purchase of awards.

5. Preside at meetings in the absence of the President.
6. Report on the activities of the office to the other Board members as called for.
7. Represent the Club in affiliated organization meetings.

C. Secretary

1. Responsible for keeping of the minutes of all meetings.
2. Responsible for general correspondence of the Club.
3. Provides notification of the General Membership of all General Membership Meetings and to the Board members of all Board meetings.
4. Provide clerical assistance to the other Board members as necessary.
5. Report of the activities of the office to the other Board members as called for.
6. In coordination with the Activities Coordinator, prepare newsletters.
7. Represents the Club in affiliated organization meetings.

D. Treasurer

1. Purchase of goods and services to be rendered to NSC with approval of the Board of Directors.
2. Provide an itemized statement of income and expenses at each club meeting, to include a statement of monies allocated.
3. Issue yearly financial reports to be dated upon a fiscal year of June 1 through the end of May corresponding to the term of office and to be presented to the new Board of Directors within ten (10) days of their installation into office for approval or non-acceptance.
4. Collect dues, entry fees, uniform fees, and other monies raised by NSC and maintain records regarding such collection.
5. Disburse monies for Approved Indebtedness of NSC subject to the By-Laws of this organization and maintain records of such disbursement and maintain records of such disbursement.
6. Report on the activities of the office to the other Board members as called for.
7. Represent the Club in affiliated organization meetings.

E. Registrar

1. Responsible for the registration of all players in the Nelson School area in the under-12 and younger age groups.
2. Responsible for publicizing registration drives.
3. Responsible for recruitment and training of adult registration assistants.
4. Responsible for proper registration of players, teams, coaches, and assistant coaches with CJSL.
5. Allocate monies received in the registration process to their proper recipient (e.g., the Registrar of CJSL or the Treasurer of NSC for later forwarding to CJSL).
6. Responsible for submitting hardship application to the Commissioner for timely presentation to CJSL.
7. Report of the activities of the office to the other Board members as called for.
8. Represent the Club in affiliated organization meetings.

F. Uniform and Equipment Coordinator

1. Responsible for submission of Requisition Requests for purchase of uniforms, equipment and supplies necessary for soccer play to the Board of Directors.
2. Provide liaison with Commissioner to determine equipment and uniform requirements.
3. Maintain records (inventory) of all uniforms and equipment.
4. Responsible for the storage, maintenance, issuance, collection, and inventorying of all uniforms and equipment.
5. Report on the activities of the office to the other Board members as called for.
6. Represent the Club in affiliated organization meetings.

G. Activities Coordinator

1. Responsible for initiation, promotion and operation of all fund raising events.
2. Planning and coordinating any awards ceremonies.
3. Assist Secretary in preparing newsletters.
4. Report on the activities of the office to the other Board members as called for.

5. Represent the Club in affiliated organization meetings.

H. Commissioner

1. Liaison between NSC and CJSJ by attending all CJSJ meetings.
2. Provide an open line of communication between the coaching staff and the Board of Directors.
3. Responsible for recruiting and training coaches.
4. Responsible for enforcing the CJSJ "Must Play" Rule, Disciplinary Rulings and Penalty Conduct Code.
5. Investigate and report on tournament possibilities for NSC teams.
6. Coordinate the assignment of players to teams.
7. Responsible for maintaining Coaches Library and necessary records thereof.
8. Responsible for submission of and gaining approval of hardship registrations.
9. Report on the activities of the office to the other Board members as called for.
10. Represent the Club in affiliated organization meetings.

I. Director At-Large (3)

1. Assist other Board members as directed by the Board of Directors.
2. Report on the activities of the office to other Board members as called for.
3. Represent the Club in affiliated organization meetings.

IV. Other Members

A. Coaches

1. Implement the goals of this organization expressed in the Preamble.
2. Apply the "Must Play" Rule of CJSJ and maintain records of such.
3. Share information regarding the conduct of games and/or practices.
4. Responsible for the conduct of the teams and its supporters.
5. Obtain uniforms and equipment from the Uniforms and Equipment Coordinator and maintain a record of uniform assignments.

6. Collect all uniforms or payment for same if destroyed or otherwise made unusable and return same with all equipment to the Uniform and Equipment Coordinator.
7. Assist the Vice President in obtaining sponsors.
8. Mandatory attendance of at least on CYSA or NSC Coaches Clinic is required of all head coaches and recommend for all assistant coaches.

B. Team Members

1. Responsible for maintaining uniforms in good condition.
2. Responsible for observing the directions of the team coach and assistant coach(es).
3. Subject to the disciplinary rulings of the team coach and of CJSL.

V. Club Meetings

The term "Club Meeting" as used in the Constitution and By-Laws shall apply to the General Membership Meetings and meetings of the Board of Directors.

A. General Membership Meetings

This meeting shall consist of the Board of Directors, team coaches and any other member of the General Membership who wished to participate. A minimum of two General Membership Meetings shall be held each year.

1. January Meeting: This meeting shall include the call for nominations and election of officers for the upcoming fiscal year.
2. September Meeting: This meeting shall be called to provide the General Membership with information regarding the current soccer season.

B. Board of Directors' Meetings

The Board of Directors shall meet at least once per month in each month from August through May inclusive for the conduct of NSC business. Other meetings as shall be required for the conduct of NSC business shall be called by the President during the other months. The Board of Directors shall conduct NSC business according to the By-Laws of this organization.

C. Conduct of Meetings

1. The President of the Board of Directors shall preside at all Club Meetings. In the absence of the President, the Vice President shall preside.
2. Should any guest from an outside affiliation attend a Club Meeting at the request of the Board of Directors, the right to speak shall be allowed without any attendant right to vote on any issue.

3. A quorum of the Board must be in attendance at any Club Meeting to conduct business of the NSC.
4. In all Club Meetings and in all NSC business, each member of the Board of Directors shall have one vote.
5. The Secretary shall notify all Directors, coaches and other interested parties of the date, time, and location of the General Membership Meetings at least seven (7) days prior to such meeting.
6. Nothing in this section or any other shall be construed to mean that the Board of Directors does not have the right to assemble for the purpose of conducting NSC business.
7. Any question upon which a vote of the General Membership is required at a General Membership Meeting shall allot one vote for each adult member in attendance.

D. Change in Structure

1. The creation or abolition of a Directorship or assignment/reassignment of a directorship function shall be implemented by a vote of 2/3 of the Directors in attendance at any Club Meeting as such need may be called for by the General Membership or by a member of the Board of Directors.
2. The removal of a member of the Board of Directors may be proposed at any Club Meeting and requires a 2/3 vote of the other Directors in attendance for removal. The party upon whom the removal action is pressed shall not have a vote in the removal process nor will his/her presence be counted to determine the number of votes necessary to attain the 2/3 vote for removal.
3. Any board member missing three (3) consecutive board meetings may be subject to removal as established in the previous paragraph.
4. The removal of a member of the coaching staff may be proposed at any Club Meeting and requires 2/3 vote of the Directors in attendance for removal. If the coach upon whom such action is pressed is a member of the Board of Directors, such Director shall not have vote in the removal process nor will his presence be counted to determine the number or votes necessary to attain the 2/3 vote for removal. Such action will not affect the person's continued function in the capacity of a Director.

E. Requisitions

1. All purchases of goods or services to be rendered to NSC shall be made under Requisition Requests (purchase Order) approved by a majority of the Board of Directors and signed/authorized by the Treasurer and one of the following: President, Vice President or Secretary.

2. Any Requisition Request disapproved by the Treasurer may be appealed at the next Club Meeting. Such disapproval may be overridden by 2/3 vote of the Directors in attendance.

F. Payments

1. The term "Approved Indebtedness" or "Approval Debt" shall apply to any request for payment which has been approved by 2/3 vote of the Directors in attendance at any Club Meeting.
2. All requests for payment made of NSC by vendors, purveyors, suppliers, and sellers shall be approved by a 2/3 vote of the Directors in attendance at any Club Meeting.
3. All payments of Approved Indebtedness made by NSC shall include the signature of the Treasurer and one of the following: President, Vice President or Secretary.
4. Changed in, additions to or deletions from this Constitution and By-Laws may be proposed at any Club Meeting. Such action shall be approved upon a 2/3 vote of the Directors present or if brought to the General Membership Meeting, by a 2/3 vote of the adult members in attendance.
5. Nothing in this Constitution or By-Laws shall be construed as providing the minor members of this organization with the right to vote upon NSC business.

G. Other Provisions

1. All votes regarding NSC monies shall be 2/3 vote of the Directors in attendance.
2. All other votes, unless otherwise specified, shall be by majority vote.
3. In the extended absence of the Treasurer (e.g., vacation), the filling of the duties of that office shall fall in order upon the Secretary, Vice President, and President.

VI. Rules of Conduct

1. Each player on a team must play in each league game for the length of time specified by CJSL in the coaches kit.
2. It shall be the object of the team coach to give each player an equal share of the training and participation in league games.
3. Persons nominated by the Commissioner to the coaching staff must be approved by the Board of Directors.
4. The conduct of the coaches and of the players shall reflect the standards of the CJSL in all respects. Swearing, insubordination, excessive absence, fighting or other unsportsmanlike conduct may be sufficient grounds for expulsion from the Club upon 2/3 vote of the Directors in attendance at any Club Meeting. Such expulsion shall apply for the remainder

of the playing season in which such action occurs with restoration of full rights during the following soccer season. If the coach is also a Director, his/her presence shall not count in determining the number of votes necessary for expulsion.

5. No member of the Club is allowed to carry or use alcoholic beverages or other mind/reality altering substances during any Club Meeting, NSC meeting, practice, practice game, league game, tournament participation, or other NSC function. Such conduct may be grounds for expulsion upon 2/3 vote of the Directors in attendance at any Club Meeting.
6. A player can be added at any time prior to the end of the soccer season, dropped at any time but cannot change teams after team rosters have been submitted to the Registrar of CJSL.
7. No activity of the Club shall be undertaken without direct adult supervision.
8. No boy or girl shall be allowed to solicit donations, participate in the sale of goods or services, or engage in any other fund raising activity without the approval of a majority of the Board of Directors nor without adult supervision.
9. At least one adult coach must be present at any team function.

June 12, 1984

CONSTITUTIONAL STATEMENT AGREEMENT

Amendment 1

The name of this organization shall be the Nelson Soccer Club, hereafter known as the association.

Amendment 2

Notwithstanding any other provisions of these articles, the association shall not carry on any other activities not permitted, be carried on by an association exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954.

January 1991

CONSTITUTIONAL STATEMENT AGREEMENT

Amendment 1

Paragraph 1, page 1, the town of Pinedale shall read Fresno.

Amendment 2

Paragraph 1, page 2, the date of March 1 shall be changed to January (whenever the first meeting in Jan. is held).

Amendment 3

Paragraph 1, page 2, number 3, an elected office may not hold the same Board position two years in a row... shall be changed to 1 year for any elected officer with the exception of President and Treasurer.

Amendment 4

Paragraph 2, page 4, number 1, (E. Registrar), responsible for the registration of all players in the Nelson School areas in the under 12 and younger age groups shall read responsible for registration of all recreational Nelson teams.

Amendment 5

Paragraph 1, page 6, number 8, mandatory attendance of at least one CYSA or NSC Coaches Clinic... etc., shall read We strongly recommend attendance of at least one CYSA or NSC Coaches Clinic...

Amendment 6

Paragraph 1, page 7, B. Board of Directors shall meet at least once per month in each month from August through May inclusive for the conduct of NSC business, shall read The Board of Directors shall meet at least once per month in each month from August through February and in July as needed to conduct NSC business.

Amendment 7

Paragraph 2, page 8, E Requisitions, number 1, all purchases of goods or services to be rendered to NSC shall be made under Requisition Requests (purchase order) approved by a majority of the Board of Directors and signed/authorized by the Treasurer and one of the following: President, Vice President or Secretary, shall read all purchases of goods or services to be rendered to NSC shall be made under Requisition Requests (purchase order) approved by two of the following Board members: President, Vice President, Secretary or Treasurer.

Amendment 8

Paragraph 1, page 10, number 9, at least one adult coach must be present at any team function, shall read at least one adult coach or designated adult must be present at any team function.